

**OVERVIEW AND SCRUTINY COMMISSION WORK PLAN 2008 - 2009**

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| Issue  | Date  | Overview & Scrutiny Activity   | Progress And Date   | Outcome And Monitoring /Dates                        |
|--|---|--|---|--|
| <b>Coordination And Monitoring of Overview and Scrutiny</b>                  |   |  |   |  |
| Establishing working relationships between Cabinet and Overview and Scrutiny | From 15 May 2008, new Leader and Cabinet Constitution<br><br>9 September 2008<br><br>20 January 2009<br><br>3 February 2009 | Joint discussions, agreed priorities, shared information, invitations to relevant meetings<br><br>Invite Cllr Fallon-Khan for discussion of portfolio<br><br>Invite Cllr Simson for discussion of portfolio<br><br>Invite Cllr Jan Young re budget proposals | Positive discussions on working between Scrutiny and the Executive and suggestions for possible scrutiny activities | Suggestions added as possible items to OSC work plan |
| OSC Work Plan  | 15 July 2008 and every meeting  | To agree Outline Work Plan with built-in flexibility   | Suggestions added to the work plan. Additional meeting arranged to discuss budget 2009-2010 proposals               | Regular monitoring                                   |

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|---|---------------------------------|--|---|---|
|   |                                 |  |   |   |
| Communities in Control                                | 10 March 2009                   | Updating on Consultation and Legislation   |   |   |
| Overview and Scrutiny Work Plans                      | 21 October 2008<br>twice yearly | OSC to receive Scrutiny Committees' work plans   | Establishment of first scrutiny panels.                           | Regular monitoring                              |
| Coordinating Overview and Scrutiny                    | Each OSC meeting?               | Tracking progress in developing overview and Scrutiny by the O&S Committees and Scrutiny panels  |   |   |
| <b>Corporate Documents and Performance Monitoring</b> |                                 |  |   |   |
| The Corporate Plan                                    | 3 June 2008<br><br>15 July 2008 | Commenting on the Corporate Plan in advance of the 12 June Cabinet meeting<br><br>Reporting back to OSC, re Commission Comments taken to Cabinet 12 June | Supplementary Report on OSC comments was taken to Cabinet 12 June | 12 June Cabinet agreed<br>3 June OSC amendments |

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|   |   |  |  |                                      |
| The Council's Annual Performance Report                     | 15 July 2008 and annually                                   | Receiving annual report before being presented to 10 July Cabinet                | Replies provided to queries on performance against targets     |                                      |
| Local Area Agreement  | 3 June 2008<br><br>Then regular review as necessary         | Receiving draft report   | Request to keep under review                                   | Regular monitoring                   |
| Performance Monitoring                                      | 21 October 2008<br><br>20 January 2009<br><br>10 March 2009 | Monitoring performance<br><br>Q2 performance report<br><br>Q3 Performance Report | Replies provided to queries<br><br>Replies provided to queries | Regular monitoring                   |
| <b>Overview and Scrutiny of Budget and Policy Framework</b> |   |  |  |                                      |
| Targeted Budget   | OSC 15 July 2008  | Considering forecast   |  | Regular monitoring                   |

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|-----------------------------|---|--|---|--------------------------------------|
| Management                  | <p>Month 2</p> <p>OSC 21 October 2008 Month 4, incorporating financial recovery plans</p> <p>OSC 2 December TBM Month 6</p> <p>OSC 10 March TBM Month 9</p> | <p>outturn and requesting financial recovery plans</p> <p>Considering forecast outturn</p> <p>Considering forecast outturn</p> | <p>Replies provided to queries</p> <p>Replies provided to queries</p> |                                      |
| The Council's Annual Budget | <p>OSC 2 December 2008</p> <p>3 February 2009</p>   | <p>Background to Budget setting Issues</p> <p>Additional OSC meeting to consider 2009 – 2010 budget proposals</p>              | <p>Comments/areas of concern to be taken into account by Cabinet</p>  |                                      |
| Sustainable Community       | Early 2009  | Commenting before publication of Strategy  |   |                                      |

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| Strategy  |  |   |  |                                      |
| Equalities and Inclusion Policy   | OSC 15 July 2008<br><br>OSC 20 January 2009<br><br>OSC Mid- 2009 | Providing feedback on Policy<br><br>Receiving and commenting on the first of twice yearly progress reports<br><br>Commenting on progress report | Requesting twice-annual progress reports |                                      |
| Dignity at Work   | OSC 2 December 2008  | Commenting on approach to Draft Dignity at Work Policy  | Scrutiny panel established               |                                      |
| Sustainability Strategy   | OSC 21 April 2009  | Receiving draft strategy for comment  |  |                                      |
| <b>Overview and Scrutiny Of Other Functions Of The Council Leader, Finance And Central Services</b> |  |   |  |                                      |
| Corporate   | OSC 9  | Commenting on   | 18 September Cabinet                     |                                      |

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| Procurement Strategy                                  | September 2008                     | recommended strategy  | agreed Strategy  |                                      |
| Asset Management Plan and Corporate Property strategy | OSC 9 September 2008               | Commenting on recommended plan and strategy   | Scrutiny comments taken into account by Cabinet 16 October |                                      |
| Draft ICT Strategy                                    | OSC 21 October<br><br>OSC mid-2009 | Commenting on draft strategy<br><br>Commenting on Revised ICT Strategy and development Plan | Comments taken into account by Cabinet 20 November         | Further report to OSC during 09/10   |
| <b>Scrutiny Reviews/Requests</b>                      |                                    |   |  |                                      |
| Dual Diagnosis  | OSC 21 April 2009                  | Endorsing scrutiny panel recommendations for reply by Cabinet/NHS bodies                    |  |                                      |
| Risks and   | 10 March 2009                      | Considering proposal to   |  |                                      |

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|-------------------------------------|-----------------|--|--|-------------------------------|
| Opportunities of a Changing Climate |                 | review progress against performance indicator NI188        |  |                               |
| <b>Other strategic items</b>        |                 |  |  |                               |
| Community Engagement Framework      | 15 July 2008    | Considering consultation document for comment              | Commenting as part of consultation process   |                               |
|                                     | 21 October 2008 | Receiving the final CEF and Monitoring its use in practice | OSC comments reported to Cabinet 18 November |                               |

Other Potential Items:

- 1) Member development
- 2) Aspirations to reach top quartile of high performing O&S functions

